

**LYME CENTRAL SCHOOL  
BOARD OF EDUCATION  
November 7, 2013**

**MEMBERS PRESENT**

Gary Nicholson, President  
Deanna Lothrop, Vice President  
Terry Countryman  
Kathy Dyer  
Brian Peters  
Lynn Reichert  
Scott Rickett  
Missy Holmes, Clerk

**ADMINISTRATORS PRESENT**

Karen Donahue, Superintendent  
Barry Davis, Principal  
Sandra Rooney, Business Official

**OTHERS PRESENT**

Stephanie Graf	Mitch McCormick
Richard Algie	Benjamin Plante
Justin Chirico	MaryEllen Rosenfeld
Janice Shepard	Dina Jareo
Mike Harris	

**CALL TO ORDER**

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:04 PM.

**BOARD PRESENTATION  
CORNELL COOPERATIVE  
EXTENSION**

Mitch McCormick and Stephanie Graf from Cornell Cooperative Extension made a presentation regarding the sustainability and costs of the Extended Day Program. Justin Chirico requested the BOE approve the display of a plaque in the greenhouse in memory of James Seaman. A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to approve Cornell Cooperative Extension of Jefferson County to display of plaque in the greenhouse in memory of James Seaman.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**BERNIER, CARR & ASSOCIATES**

Mike Harris reported. He reviewed the progress of the roof project and there is \$263,365.54 remaining in the budget and an additional \$17,148.75 from the 2010 project. He proposed options for the reconstruction/renovation of existing building project. A motion for Option 1, totaling \$282,150, was made by Terry Countryman, seconded by Brian Peters.

Gary Nicholson	Yes	Terry Countryman	Yes
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Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**BOARD INFORMATION**

**STAFF DEVELOPMENT TRAINING**

The staff development training & conferences report for November 2013 was included for review. The Board requested that Robin Weston attend the 2013 NYSCATE conference.

**STUDENT ENROLLMENT**

The student enrollment was included for review.

**NYSSBA CONVENTION**

Gary Nicholson, Deanna Lothrop, and Karen Donahue spoke about the workshops they attended while at the NYSSBA convention.

**DOGS ON SCHOOL PROPERTY**

The policy committee will review the issue of dogs on school property.

**REPORTS**

**TRANSPORTATION SUPERVISOR**

Dina Jareo reported. Four units were inspected; 1 bus had a brake light out which had to be replaced before passing inspection. For bus maintenance – 3 wheel pulls completed, a fuel tank was replaced, and a sill was replaced on bus 48. The outside light on the bus garage need to be replaced with a continuous light or a motion sensor light. The BOE requested that lights remain on all night.

**PRINCIPAL**

Principal Davis reported. He attended the SAANYS conference on October 20-21, 2013. He learned about Flipped classrooms and had the opportunity to hear the Chancellor of the SUNY system, Nancy Zimpher. Teachers are continuing to work on the Common Core and writing SLO's. The Veterans' Day celebration will be on Friday, November 8, 2013.

**DIRECTOR OF PUPIL SERVICES**

The Director of Pupil Services' report was included for review.

**SUPERINTENDENT**

Superintendent Donahue reported. She began last summer working with BOCES to have our students visit their campus. Students in grades 6-9 will visit on November 18, 2013. The General Brown district has invited all of the districts to participate in a letter writing campaign to encourage the State to drop the GEA. She met with the SRP group on November 6, 2013. She attended a meeting at BOCES to discuss professional development & training to support a grant. Scott Rickett asked why the Olweus program had to take 20

minutes out of class time. The program is now on a rotating schedule instead of taking minutes away from each period on Wednesdays and adding a period at the end of the day for the program.

**ACTION ITEMS  
MINUTES**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve minutes from the October 8, 2013 meeting, with an amendment to the clerk position change effective September 1, 2013.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Kathy Dyer, seconded by Lynn Reichert, to approve the minutes from the October 22, 2013 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**FINANCIAL REPORTS**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the financial reports:

General Fund Warrant #9	\$161,649.60
General Fund Supplemental #8	\$100,443.89
School Lunch Warrant #6	\$10,161.98
Federal Fund Warrant #5	\$13,253.23
Capital Fund Warrant #4	\$202,607.04
Treasurer's Report August 31, 2013	
Treasurer's Report September 30, 2013	

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**TAX ROLL CORRECTIONS**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the tax roll corrections.

Name	Reason	Current Tax	Corrected Tax
Edward Gilbert	Property was assessed as having 184' of waterfront. There is actually only 77' of usable waterfront per Gary Haller.	\$2,194.19	\$1,749.12

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

ODYSSEY OF THE MIND

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to approve the Odyssey of the Mind trip to SUNY Binghamton for state competition, April 11-12, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

TAX COLLECTOR'S REPORT

A motion was made by Deanna Lothrop, seconded by Terry Countryman, to approve the 2013-2014 tax collector's report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

TARGET DONATION

A motion was made by Lynn Reichert, seconded by Brian Peters, to accept the donation from Target's "Give With Target" program in the amount of \$43.00

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

YOUTH COMMISSION

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the use of the gym for the Lyme Youth Commission, January 5-March 23, Sundays, 10:00-6:00 PM

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

BOND RESOLUTION

A motion was made by Lynn Reichert, seconded by Kathy Dyer:

**A RESOLUTION AUTHORIZING THE ISSUANCE OF \$18,000 SERIAL BONDS OF THE LYME CENTRAL SCHOOL DISTRICT, JEFFERSON COUNTY, NEW YORK, FOR THE PURCHASE OF A 7-PASSENGER SCHOOL VAN**

**WHEREAS**, at the Annual Election and Vote of the qualified voters of the Lyme Central School District, County of Jefferson, State of New York, held on May 21, 2013, a proposition was duly adopted authorizing the Board of Education to purchase one 7-passenger 2014 Dodge Grand Caravan for the School District, at a maximum estimated cost of \$18,000 and providing for the levy of a tax therefor to be collected in annual

installments with School District obligations to be issued in anticipation thereof; and

**WHEREAS**, it is now desired to authorize such purpose and to provide the financing therefor;

**BE IT RESOLVED**, by the Board of Education of the Lyme Central School District, County of Jefferson, State of New York, as follows:

**SECTION 1.** The specific object or purpose for which obligations of the School District will be issued pursuant to this resolution is to finance the cost of purchasing one 7-passenger 2014 Dodge Grand Caravan, and such purchase is hereby authorized.

**SECTION 2.** The maximum estimated cost of such of object or purpose is \$18,000. The plan for financing the purchase thereof is by the issuance of a maximum of \$18,000 serial bonds of the School District, which bonds are hereby authorized to be issued pursuant to the provisions of the Local Finance Law. Such bonds are to be payable from amounts which shall annually be levied on all taxable real property in the School District and the faith and credit of the Lyme Central School District, County of Jefferson, State of New York, are hereby pledged for the payment of said bonds and of the interest thereon.

**SECTION 3.** The period of probable usefulness of such object or purpose is hereby determined to be five years and it is further determined that subdivision 29 of paragraph a of section 11.00 of the Local Finance Law applies thereto, and that the maturity of the obligations to be issued pursuant to this resolution will not exceed five years.

**SECTION 4.** The power to authorize the issuance of, to sell and to renew bond anticipation notes in anticipation of the issuance and sale of the serial bonds authorized by this resolution is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President, consistent with the provisions of the Local Finance Law.

**SECTION 5.** All other matters except as provided herein relating to the serial bonds authorized by this resolution, including without limitation the date, denominations, maturities and interest payment dates, within the limitations set by this resolution, the manner of execution of such serial bonds, and

the consolidation with other issues, shall be determined by the President of the Board of Education. The President may also determine to issue and sell such bonds at private sale as a single statutory installment bond pursuant to local finance law section 62.10. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as such President determines, consistent with the provisions of the Local Finance Law.

**SECTION 6.** The validity of such bonds and bond anticipation notes may be contested only if:

(1) Such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution or summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after such publication, or

(3) Such obligations are authorized in violation of the provisions of the constitution.

**SECTION 7.** The Board of Education hereby declares its official intent in accordance with Treasury Regulation Section 1.150-2 to reimburse expenditures made in connection with the Project from the District's General Fund with the proceeds of the bonds or notes described herein, the maximum principal amount of such expenditures not to exceed \$18,000.

**SECTION 8.** A summary of this resolution, which takes effect immediately, shall be published in the Watertown Daily Times, a newspaper having general circulation in the School District, which is hereby designated as the official newspaper of the School District for the purpose of such publication, together with a notice by the School District Clerk substantially in the form provided in section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was moved by Lynn Reichert, seconded by Kathy Dyer and duly put to a vote on roll call (requiring a two-thirds (2/3) majority of the Board), which resulted as follows:

Gary Nicholson – Yes

Terry Countryman - Yes

Kathy Dyer – Yes  
Brian Peters – Yes  
Scott Rickett - Yes

Deanna Lothrop - Yes  
Lynn Reichert – Yes

This resolution was thereupon declared adopted.

## SCHOLARSHIP DONATION

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the scholarship donation from Lyme Central Booster Club in memory of T. Hanlin, \$25.00.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

## FOR THE GOOD OF THE ORDER

The Board thanked Marilyn Peters, Lorraine Caramanna, and Beth Wagenaar, for accompanying students from the school to see the play “Oliver” on November 2. SRP Recognition Day will be November 19.

## EXECUTIVE SESSION

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to enter into executive session to discuss CSE, and particular persons and personnel at 8:05 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn executive session at 8:40 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

## ACTION ITEMS

### CSE RECOMMENDATIONS

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to accept the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

## PERSONNEL APPOINTMENT

A motion was made by Terry Countryman, seconded by Brian Peters, to approve the following appointments:

Mikayla Warren – Game Assistant  
Eleanor VanNess – Game Assistant (ticket sales)  
Kathy Gardner – Game Assistant

Kathy Gardner – Chaperone  
Shelbi-Jo Wilson – Game Assistant  
Adrienne Teachout – Co-Advisor – Odyssey of the Mind  
Kirsten Van Orden – Co-Advisor – Odyssey of the Mind

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

## **ADJOURNMENT**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn the meeting at 8:45 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

Respectfully submitted,

Missy Holmes  
Board of Education Clerk